

# ANNUAL GENERAL MEETING

**Wednesday 22 November 2023 at 3:30pm AEDT**

**Swinburne University of Technology, Hawthorn Campus, MELBOURNE**

**or**

**Remote access location via Zoom**

## AGENDA

1. Welcome, introduction and Attendances/Apologies
2. Minutes of Annual General Meeting held on 30 September 2022
3. Business Arising from Previous Annual General Meeting
4. Financial Report
  - 4.1. To consider and approve the Financial Report for the year 1 July 2022 to 30 June 2023.
  - 4.2. Membership fees: To approve the membership fees as stated in the financial Report for the remainder of the 2023-24 financial year (same as 2022-2023).
  - 4.3 Appointment of Auditor
5. Report of the Chair
6. Executive Committee Report
  - 6.1 to consider adding the words "and any other roles the Executive may define" to section 13.1 of the Constitution
7. Student Chair Nomination (2024)
8. Conferences and Events to note:
  - 8.1. Conference 2023
  - 8.2. Conference 2024
  - 8.3. Colloquium 2023
  - 8.4 Other Events
9. Newsletter Report (URNA)
10. Any other business